



EVANGELICAL  
CHRISTIAN SCHOOLS

7600 Macon Road • P. O. Box 1030, Cordova, TN 38088-1030  
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The mission of Evangelical Christian School is to provide the Christian family a Christ-centered, biblically-directed education that challenges students to know the Lord Jesus Christ and to develop the vision and practice of excellence in academics, character, leadership and service to others.

### STAFF APPLICATION FOR SHORT-TERM NON-EXEMPT (HOURLY) POSITIONS

Name \_\_\_\_\_ Email Address \_\_\_\_\_

Present Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Permanent Address \_\_\_\_\_ Phone ( ) \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Seeking position as \_\_\_\_\_

#### PERSONAL INFORMATION

Social Security No. \_\_\_\_\_

Marital Status \_\_\_\_\_ Spouse's Name \_\_\_\_\_

Can you, prior to employment, submit verification of your legal right to work in the United States? \_\_\_\_\_

Have you ever been convicted of a felony? \_\_\_\_ If so, provide an explanation.

Were you divorced in the past or are you divorced at present? \_\_\_\_\_ If so, provide an explanation.

#### CHURCH INFORMATION

Present Church Membership \_\_\_\_\_ Pastor's Name \_\_\_\_\_

Address \_\_\_\_\_ Phone No. ( ) \_\_\_\_\_

If you regularly attend a church where you are not a member, please list \_\_\_\_\_

Address \_\_\_\_\_ Phone No. ( ) \_\_\_\_\_

Have you made a public Profession of Faith? \_\_\_\_\_ Date \_\_\_\_\_

Does the teaching of your church reflect the doctrinal statement described in Article 5(B) of the Evangelical Christian School Charter of Incorporation (below)? \_\_\_\_\_ If not, please attach an explanation.

Do you agree with all of the doctrinal statement described in Article 8(B) of the Evangelical Christian School Charter of Incorporation? (below) \_\_\_\_\_ If not, please attach an explanation.

RESTATED CHARTER OF EVANGELICAL CHRISTIAN SCHOOL OF MEMPHIS, INC.

ARTICLE 8.

(B) To act as a religious corporation to propagate, through schools and otherwise, the evangelical Christian faith, as expressed in the following doctrinal statement.

The basis of The Evangelical Christian School is the infallible Word of God, written, the Scriptures of the Old and New Testament, as they are generally interpreted in the historic evangelical confessions of faith. In accordance with these confessions, we hold unreservedly to the sovereignty of God, revealed in the Lordship of Jesus Christ, over the world and thus over every department of human activity, and submit unconditionally to the authority of Holy Scriptures, thereby recognizing these scriptures as the supreme and final standard for Christian education and all matters of faith and life.

On this basis we subscribe the following articles of belief:

We believe in the Scriptures of the Old and New Testaments as verbally inspired by God, and inerrant in the original writings, and that they are supreme and final authority in faith and life;

We believe in one God, eternally existing in three Persons: Father, Son and Holy Spirit;

We believe that Jesus Christ was begotten by the Holy Spirit, born of the Virgin Mary, and is true God and true man;

We believe that man was created by an immediate and direct act of God, in the image of God, that he sinned, and thereby incurred not only physical death, but also that spiritual death which is separation from God; and that all human beings are born of a sinful nature, and are sinners in thought, word and deed;

We believe that the Lord Jesus died for our sins, according to the Scriptures, as a representative and substitutionary sacrifice; and that all who believe in Him are justified on the ground of His shed blood;

We believe that all who receive by faith the Lord Jesus Christ are born again of the Holy Spirit, and thereby become children of God;

We believe that the whole counsel of God as found in the Old and New Testaments of Scripture provides the framework of God's intent for relationships. In that full context, human sexuality is a gift from God to be celebrated and culminated within marital parameters exclusively between a male and a female made in His image;

We believe in the resurrection of the crucified body of our Lord, in His ascension into heaven, and His present life there for us, as High Priest and Advocate and that He will personally return and set up His Kingdom wherein He will rule and reign in righteousness;

We believe in the bodily resurrection of the just and the unjust, the eternal blessedness of the saved, and the eternal retribution of the lost.

We, therefore, believe in:

The Deity, Virgin Birth, Vicarious Death, Physical Resurrection, Ascension, and personal return in Glory of the Lord Jesus.

The Personality, Deity and Work of the Holy Spirit.

The Personality of Satan.

The Great Scriptural Doctrines of Sin, Salvation by Grace, Redemption, Regeneration, Justification by Faith, Prayer, Physical Resurrection, the Reward of Believers and Retribution of Unbelievers.

Two of the biblical requirements for those in Christian leadership are for them to be "above reproach" and to have a "good reputation" (1 Timothy 3). Do you affirm that there is nothing in your personal or professional life that is overtly contrary to biblical teaching? \_\_\_\_\_

## AFFIRMATIONS AND CERTIFICATIONS

Evangelical Christian School will not knowingly hire and will immediately dismiss any faculty or staff member found to be:

1. A practicing homosexual or anyone involved in a pre-marital or extra-marital sexual relationship.
2. An abuser of alcohol or controlled substances.
3. A non-Christian as defined by the standards of Article 5(B) of the Evangelical Christian School Charter of Incorporation (above).

Do you affirm that this policy does not exclude your application from consideration? \_\_\_\_\_

I CERTIFY that the answers provided by me herein and the representations made on my resume, if any, are to the best of my knowledge and belief, true and correct without reservation. I further affirm that I have not knowingly withheld any facts or circumstances that would detrimentally affect this application. I hereby authorize Evangelical Christian School to verify any and all information contained in this application as well as to perform a criminal background search, and to inquire about my ability and qualification for employment from former employers and others, and I hereby release all concerned from any liability in connection with gathering such information.

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Signature

Date

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Evangelical Christian School does not discriminate on the basis of sex, race, color, national or ethnic origin, age, or disability regarding any of its employment practices or any of its programs.

Unless there is a written agreement between ECS and an employee, signed by a duly authorized representative of ECS and the employee, employment at ECS is "at will." This means that absent an agreement, employment with ECS is voluntarily entered into, and the employee is free to resign at will at any time, with or without cause, and similarly, ECS may terminate the employment relationship at will at any time, with or without notice or cause, so long as there is no violation of applicable federal or state law.

ECS relies upon the accuracy of information contained in the employment application, as well as the accuracy of other data presented throughout the hiring process and employment. Any misrepresentations, falsifications, or material omissions in any of this information or data may result in the exclusion of the individual from further consideration for employment or, if the person has been hired, termination of employment.

Prior to receiving his or her first paycheck, a short-term non-exempt (hourly) employee must complete, sign, and submit the following:

This completed application

Form W-4

Form I-9

Acknowledgement of receipt of Employee Policy Manual

Time card