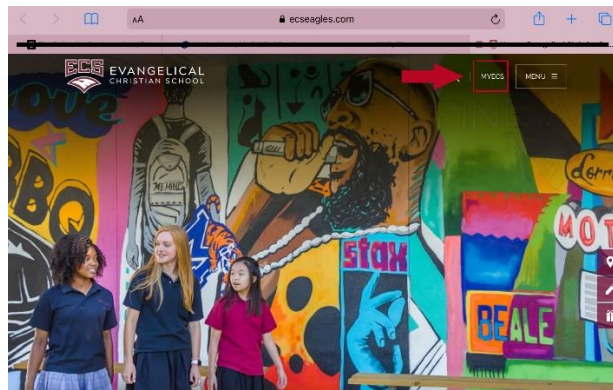




WEBSITE AND PARENT PORTAL INFORMATION

*The ECS website is www.ecseagles.com. Note that most information needed for calendars, forms, weekly reminders, and day-to-day activities can be found without logging in on the **Parents** page. Simply click Menu at the top right of the website homepage. and then click Parents to the left.*

To log in to the Parent Portal, click **MYECS** next to the Menu button.



You will then see the Log In page:

A screenshot of the ECS Log In page. The page has a dark background with a large, stylized "Log In" heading. Below the heading, there is a form with two input fields: "Username" and "Password". The "Username" field has a hint that says "<-- Your email address here". The "Password" field has a hint that says "<-- Use ecseagles here". Below the form is a "LOGIN" button. To the right of the form are three small icons: a magnifying glass, a pencil, and a list icon. At the bottom of the page, there is a link that says "Forgot Username or Password" and a note that says "If your Username and/or Password do not work, email mduggan@ecseagles.com to reset."

Log in with your email address and use password "ecseagles22." (If you have issues logging in, email mduggan@ecseagles.com for assistance.) You will then view the Parent Portal landing page.

From the Parent Portal page, you can access a directory of all ECS parents and students with their contact information and the Upper School/Middle School Bell Schedule.

You can also update your Profile information by clicking "Profile" under your name. From here you can submit a change of address, phone number, email address, or any other pertinent information. If you prefer, you can change your password under the Account tab at the top. It is very important that you keep this profile current as this is the database from which ECS sends communications on a regular basis. If we do not have correct contact info for you, you may miss out on important announcements and updates. **PLEASE remember to use this convenient method of maintaining up-to-date contact info!**

If you have any questions or issues concerning the ECS website, feel free to email our website administrator, Melissa Duggan, at mduggan@ecseagles.com.